附件4

**合肥工业大学涉密会议资料发放回收登记表**

|  |  |  |  |  |  |  |  |
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| 会议名称 | |  | | | | | |
| 主办单位 | |  | 会议密级 | |  | | |
| 会议时间 | |  | 会议地点 | |  | | |
| 保密负责人 | |  | 联系电话 | |  | | |
| 资料发放清退情况 | | | | | | | |
| 序号 | 文件资料名称（脱密填写） | | 密级 | 领取签字 | | 清退签字 | 备注 |
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